

Minutes of the Electronic Local Appraisal Committee Meeting of the Cyclone Ian Early Recovery Proposal/Project Document: 3-5 of January 2014

1. Introduction

UNDP Resident Representative and UN Resident Coordinator, Ms. Osnat Lubrani, undertook a mission to Tonga in January 2014 to discuss with government the support needed to help the country respond to the recovery needs in the aftermath of Tropical Cyclone Ian that has devastated Tonga's Ha'apai group of islands.

Following her mission an official request from the Government of Tonga to the UN to support the humanitarian and recovery needs was received. As a result of the request, UNDP MCO prepared a project proposal for BCPR funding consideration.

On January 29, UNDP MCO received a letter from BCPR approving an amount of USD100,000 to assist with response and recovery efforts. The funding falls under category II of BCPR TRAC 1.1.3 to support recovery activities in the aftermath of natural disasters.

Subsequently UNDP prepared a draft project document and circulated to UNDP RR, UNDP DRR, all MCO programme staff and DRM specialists within the UNDP PC for comments.

2. Project objectives and outputs

The overall objective of the Early Recovery project is to with the objective to "Support and strengthen the capacity of the Government of Tonga to implement the early recovery process effectively".

UNDP's support to the post disaster recovery process will be in the form of the following three activities:

- i. Provide coordination support to the early recovery process
- ii. Participate in Post Disaster Assessments
- iii. Contribute to the formulation of Early Recovery and Reconstruction Plans.

The project will use Direct Implementation Modality (DIM) as per BCPR requirements for TRAC 1.1.3 funds.

3. Summary of comments

A summary of the comments received on both the proposal and the draft ProDoc and corresponding action are provided in the following table:

Comments received	Corresponding actions
Proposal to include a Results and Resources Framework and corresponding work plan	Reflected in pg. 4 and 10 of the revised ProDoc.
The high costs of travel to the affected areas within Ha'apai and Vavau should be reflected in the proposal	Reflected in the last para under situation analysis, pg. 2 of the revised ProDoc.
Government in kind contribution should be reflected in the proposal	Reflected in pg. the last para under management arrangements, pg.8 of the revised ProDoc.
The three main activities of providing support to the ER coordination process, undertaking further post disaster assessments and assisting with the Early Recovery and reconstruction plans can be consolidated into the role of the Early Recovery advisor.	This is reflected in the ToR of the Early Recovery Advisor.
The proposal mentions specifically to undertake a "Post Disasters Needs Assessment" however a PDNA may not be the direction that the government wants to take.	The activity was revised to read as under take further post disaster assessments should this be identified as a priority of the Tonga Government. Refer to activity 2 on pg. 3.
A recommendation was made to include the design of livelihoods recovery projects as part of the early recovery and reconstruction plans component, such as a cash-for-work programme. This activity will be directly implemented by UNDP.	This is reflected in the second para under activity 3 – Formulation of Early Recovery and Reconstruction Plans and Strategies, pg. 3 of the revised ProDoc.
It was stressed that the Government of Tonga raised the needs for the Recovery Advisor to be on board as soon as possible.	ToR has been prepared, potential candidates from BCPR roster reviewed and recommendations submitted to BCPR to check on availability.

4. Next steps

- Minutes to be endorsed and ProDoc to be submitted to Government for Review and Approval
- Recruitment of Recovery Advisor
- Initiate livelihoods recovery project design work

Signed:  Date: 31/03/14

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